

Mail Center Guidelines

Location

Who gets a mailbox?

How to have mail sent to you

Independent Students

Fraternity Students

How to pick up your mail

Please note that there is a delay from the time that packages are delivered to our warehouse to the time they are received and processed by the Mail Center. Packages delivered by a carrier in the morning will not be available for pickup until the afternoon, and those delivered in the afternoon will not be available until the next morning.

How to send mail

UPS

Please direct any further questions to Kelsie in the Mail Center at merriek@wabash.edu

PO Box is a designation given by the post office for mailbox type boxes that are located inside the local branch of the post office. This is a similar sounding but completely different than our mailbox numbers. Mailbox number and PO Box cannot be used interchangeably.

Please use the fraternity street address rather than the fraternity name. Using the fraternity name makes it MORE likely for mail to get misdelivered by the post office not less.